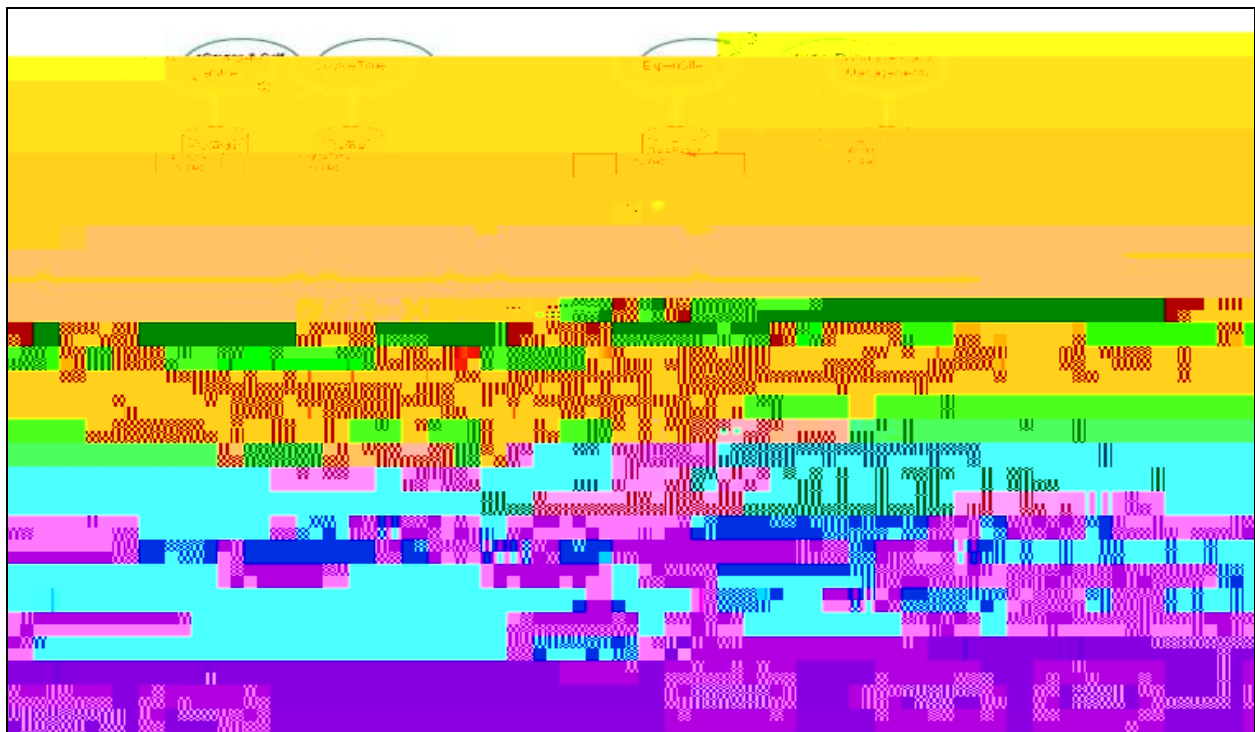


**Morehouse School of Medicine  
Summary Report  
Project SCORPIO**

In July 2007 the president chartered the Reporting Improvement Project to improve our capacity to produce timely reports that provide data for financial management and institutional effectiveness for all levels of management. The project was lead by Andrea Fox, director of Planning and Institutional Research and Title III project director. With funding from the MSM Title III project, a consultant with extensive experience in installation and use of Colleague, our current financial system, was engaged to assess the utilization and reporting capability of the systems currently employed to process, record and report financial transactions. Carole Cafasso, the consultant, interviewed staff and leadership in finance, information technology and human resources. Information was gathered about features and interrelationships of systems currently in use, perceived strengths and weaknesses of those systems, opportunities for improvement, and unmet needs.

An early finding highlighted by Ms. Cafasso was that the institution's financial data now exist in several different connected, but not integrated, databases that require a number of data processing and transfer steps to capture the information in the Colleague financial system, as depicted in the flow chart below:

**MSM CURRENT APPLICATIONS AND INTERFACES**



This configuration is an inefficient use of IT and staff resources, compromises data integrity, and does not provide timely financial information need by institutional and grant administrators. The consultant

reported that (1) we are currently using only approximately 20% of the functionality of currently licensed Colleague applications and (2) functions performed by several of the separate applications are available in the Colleague suite of applications. She recommended that MSM consider implementation of those applications within Colleague to develop a truly integrated enterprise resource planning solution.

To ensure that Colleague applications would provide the solutions that meet our needs, the consultant, in conjunction with our IT staff, conducted sessions to develop software requirements for human resources, payroll, budgeting, and position management/budgeting. Those requirements were then submitted to Datatel, the Colleague vendor with a request to respond with the ability of their applications to address the issues. The overwhelming majority of the requirements can be met with

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Ceridian	180,000	-
<b>Total</b>	<b>\$ 333,038</b>	<b>\$ 84,513</b>

Colleague student system applications are currently licensed and grossly underutilized. This finding was supported recently when an external review of the registrar function was conducted as commissioned by the dean. Project SCORPIO will provide training and support to the Office of Student Affairs to make full use of this functionality and develop custom solutions to special needs identified by that office.

Two projects are currently being implemented under the Project SCORPIO umbrella. Finance has received training for the implementation of FRx financial reporting application, and Human Resources